



AGENDA

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting
Wednesday, August 18, 2010
6:30 p.m.

Solano Community College
Administration Building, Room 626
4000 Suisun Valley Road
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Phil McCaffrey
Rosemary Thurston
John M. Glidden, Student Trustee
Tom Henry, Special Trustee
Jowel C. Laguerre, Ph.D., Secretary

4. **APPROVAL OF AGENDA**
5. **COMMENTS FROM MEMBERS OF THE PUBLIC**
6. **CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator
Agency Negotiator: Karen Ulrich
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)
- (c) Public Employment
Title: Superintendent/President
- (d) Conference with Labor Negotiator (Govt. Code 54957.6)
District Designated Representative: Denis Honeychurch, J.D.
Unrepresented Employee: Superintendent/President
- (e) Student Suspension and/or Disciplinary Matter Pursuant to Education Code 72122

7:00 p.m.

7. **RECONVENE REGULAR MEETING**
8. **REPORT OF ACTION TAKEN IN CLOSED SESSION**
9. **REPORTS (NO ACTION REQUIRED)**
 - *Certificate of Appreciation – John Nagle*
By Margaret Manzo, Executive Director – Fairfield Main Street Association
 - *Accreditation Status Update*
 - *Banner Update*
 - *Institutional Advancement Update*
 - *Measure G Bond Program Update*
 - *Special Trustee Update*
- (a) Superintendent

- (b) Shared Governance Council

10. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent/President

- (a) Minutes for the Meeting of July 21, 2010 and Board Study Session held August 4, 2010

Human Resources

- (b) Employment – 2009-2010; Employment 2010-2011; Gratuitous Service; Resignations; 2010-2011 Winter and Spring Break Work Schedule; Approval of Reclassifications, CSEA, Chapter #211, Page 1

Finance and Administration

- (c) Warrant Listings, Page 7
- (d) Eligible Training Provider Agreement (ETPA) with the Stanislaus County Department of Employment and Training Alliance Worknet, Page 9
- (e) Construction Change Order No. 6 for Valley Crest Landscape Development Inc., Athletic Fields Renovation Project, Bid No. 08-005, Page 10

11. ITEMS REMOVED FROM CONSENT AGENDA

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent

- (a) Resolution Recognizing the Centennial of Fresno City College, Resolution No. 10/11-04, Page 12

Human Resources

- (b) Revised Classified Position Description of Extended Campus Assistant to Student Services Assistant 1 and a New Position Description of Student Services Generalist, CSEA/Chapter #211, Page 15

Finance and Administration

- (c) Resolution Establishing Ad Valorem Tax Rates for the 2010-11 Fiscal Year, Resolution No. 10/11-05, Page 24
- (d) Extension of Lease Agreement with Sierra Bay Properties, Inc., for the Previous Vacaville Center Facility, Page 28
- (e) Agreement with Total Compensation Systems, Inc., Page 31

13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Higher One, A Financial Aid Management Company, Page 36
- (b) Revised Position Descriptions for Vice President, Finance & Administration (Classified Manager) and Director of Fiscal Services (Classified Manager) in the Administrative Leadership Group, Page 50
- (c) New Position Description for Assistant Director of Human Resources and Human Resources Analyst, Page 58

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) New Solano Community College District Governing Board of Trustees Quarterly Evaluation Form, Page 66
- (b) Memorandum of Understanding Between Solano Community College District and Haiti Tec, Page 68
- (c) CCFS-311Q – Financial Report, Fourth Quarter, FY 2009-10, Page 72

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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